



Idaho Photography Studios
<https://www.idahophotostudios.com>
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208-760-6464

SITE SURVEY – STANDARD (v1.2)

On-Location Photography | Pre-Production Review

This Site Survey documents known site conditions, requirements, and constraints that may affect on-location photography. It is completed prior to shoot day to support safe execution, accurate representation, and efficient project delivery.

This form is intended for general, non-hazard environments. Projects involving active industrial operations, construction sites, or legal/evidentiary work require environment-specific site surveys.

SECTION 1 — PROJECT & LOCATION INFORMATION

Project Name:

Client / Organization:

Primary Client Contact:

Name:

Title:

Phone / Email:

Project Manager / Photographer:

Site Address (if different from billing):

Date Site Survey Performed:

Proposed Shoot Date(s):



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SECTION 2 — SITE TYPE & OPERATING STATUS (Check all that apply)

- Office / Corporate Environment Hospitality / Public-Facing Space
- Retail / Commercial Interior Educational Facility
- Medical / Administrative (Non-Clinical) Outdoor / Public Location
- Mixed-Use Space
- Active / Occupied During Photography Limited Occupancy
- Closed / After-Hours Access Restricted Areas Present

Notes:

SECTION 3 — ACCESS, PERMISSIONS & SECURITY

- Visitor / Guest Sign-In Required Escort Required Badge or Temporary ID Issued
- Photography Restricted in Certain Areas Confidentiality or NDA Required
- Time-of-Day Access Restrictions

Access Limitations or Notes:



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SECTION 4 — SAFETY CONSIDERATIONS (GENERAL)

- No Special PPE Required Closed-Toe Shoes Required
- Safety Orientation Required Client Safety Contact Assigned

Safety Contact Name & Title:

Notes / Safety Considerations:

SECTION 5 — ENVIRONMENTAL & PHYSICAL CONDITIONS

- Low-Light Conditions High-Contrast Lighting Tight or Confined Spaces
- Uneven Flooring or Trip Hazards Elevated Areas / Stairs Noise-Sensitive Areas
- Weather Exposure (Outdoor Locations)

Notes:

SECTION 6 — POWER, ELECTRICAL & EQUIPMENT CONSTRAINTS

Standard AC Power Available Limited Outlets Extension Cords Permitted

Battery-Only Equipment Required

Lighting Equipment:

Allowed Restricted Prohibited

Wireless / Infrared Triggers:

Allowed Restricted Prohibited

Potential Interference With On-Site Systems

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SECTION 7 — OPERATIONAL SENSITIVITIES

- Business Operations Ongoing Public or Customer Presence
- Photography Limited to Certain Areas Photography Limited to Certain Times
- Noise or Disruption Restrictions

Operational Notes:

SECTION 8 — PERSONNEL & APPEARANCE CONSIDERATIONS

- Employees or Staff Present Consent or Appearance Approval Required
- Brand or Dress Code Considerations Supervisor Required On-Site

Notes:

SECTION 9 — CONFIDENTIALITY & VISUAL RESTRICTIONS

- Sensitive Information Visible Screens / Data Displays Visible
- Documents or Materials Present Restricted Angles or Framing Required
- Post-Production Masking Requested

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SECTION 10 — EQUIPMENT PLACEMENT & MOVEMENT

- Tripods Allowed Light Stands Allowed Cables Permitted on Floor
 Safety Markers or Cones Required Equipment Staging Area Identified

Notes:

SECTION 11 — EMERGENCY & INCIDENT INFORMATION

- Emergency Exits Identified Evacuation Procedures Reviewed First-Aid Location Identified

Emergency Contact(s):

SECTION 12 — ADDITIONAL NOTES & OBSERVATIONS

(Use this space freely. Additional pages may be attached.)

SECTION 13 — ACKNOWLEDGEMENT & SIGNATURES

This Site Survey reflects known site conditions at the time it was performed and is used to inform photography planning. It does not replace site-specific safety rules or operational authority.

By signing below, the parties acknowledge that the conditions noted above are accurate and complete to the best of their knowledge.

Project Manager / Photographer

Name (Print):

Signature:

Date:

Client / Site Representative

Name (Print):

Title:

Signature:

Date:
